

GOVERNMENT OF ASSAM
FINANCE (ECONOMIC AFFAIRS) DEPARTMENT
SFC CELL

No.FEA (SFC) 65/2012/ 3

Dated Dispur the April 11, 2012

From: The Director,
Finance (Economic Affairs) Department,
SFC Cell

To: The Commissioner & Secretary/ Secretary to Govt. of Assam,
Panchayat&Rural Development, Urban Development, Guwahati
Development Department.

Sub: **Uniform Format for Utilization Certificate under award of the State Finance Commission.**

Sir,

In continuation of Letter No FEA(SFC)326/2008/91 dated 14.12.2009 I am directed to forward herewith the Format Annexure -II to V of the utilization certificate under award of devolution and specific grant -in-aid of Fourth Assam State Finance Commission under the head of Account "**3604- Compensation & Assignment to Local Bodies and PRIs**". The LSGI may use these format until finalization of the guidelines and format in respect of the Local Bodies.

I am, therefore, to request you to kindly circulate these formats and collect information from concerned LSGIs for release of subsequent installments.

Yours faithfully


Director,
Finance (Eco. Affairs) Department

Memo No.FEA (SFC) 65/2012/ 3 -A

Dated Dispur the April 11, 2012

Copy to : -

1. The P.S to Principal Secretary, Government of Assam, Finance Department for kind information of the Principal Secretary.
2. The P.S to Commissioner & Secretary , Government of Assam, Finance Department for kind information of the Commissioner & Secretary
3. The Accountant General (A&E) , Assam , Maidamgoan , Beltola , Ghy-29
4. The Principal Accountant General (Audit), Local Bodies (Audit & A/Cs), Assam, Maidamgaon, Beltola, Guwahati-29.
5. The Commissioner of Panchayat & Rural Development, Punjabari, Juripar, Assam, Guwahati for necessary action.
6. The Director of Municipal Administration, Dispur, Secretariat Complex, Assam for necessary action.
7. The Commissioner, GMC Panbazar, Kamrup, Assam for necessary action.
8. The Director, Audit (Local Fund), Assam, Kar-Bhawan, Dispur.
9. All DC/SDO for information and necessary action.
10. All Chairmen, MBs/TCs for information and necessary action.
11. All CEO of Zilla Parishad/ BDOs of AP / GPs Secretary/ President of ZP/AP/GP -----for information and necessary action. The CEOs of Zilla Parishad collect circulate information and collect from concern LSGIs and submitted to heads of Department in consolidate under his jurisdiction.
12. The State Informatics Officer, NIC, Dispur. www.sfcassam.nic.in .

By order etc.


Director,
Finance (Eco. Affairs) Department

1, 2, 3 4 Installment of Year -----
Annexure-II (PRIs)

CONSOLIDATED INFORMATION ON PROJECTED DEVOLUTION AND RELEASE OF FUND THE LOCAL BODIES RECOMMENDED BY FOURTH ASSAM STATE FINANCE COMMISSION FOR PRIs (i.e. ZP/AP/GPs SEPARATELY) FOR THE 1st /2nd/3rd / 4th INSTALMENT FOR YEAR - ----- to ----- AND FOR CUMULATIVE INSTALMENTS RELEASED

Part-A: - General Information

1. Whether elections to PRIs have been held (Yes/No)
2. Devolution of functions/powers, functionaries/personnel and resources/funds to local bodies as envisaged in Schedule XI of the Constitution (Yes/ No)

Part-A: - Detailed break up of Allocation/Releases (Rs. Lakh)

Sl. No.	1st /2nd / 3 rd /4 th Installment of year 20.... *	Devolution			Cumulative 2011-16		
		Devolution	Date	Total	Devolution	Date	Total
1	LSGIs devolution received from the State Government under award of State Finance Commission						
(i)	701- Zilla Parishad						
(ii)	702 Anchalic Panchayat						
(iii)	703 -Gaon Panchayat						
	Total						
2.	Grants implement received from Government of Assam.						
3	Any contribution form LSGIs						
4	Any unspent balance amount						
	Total						

* Please out strike whichever not applicable

Part-B: Break-up of devolution spent by PRIs (Rs. Lakh)

Sl. No.	Particulars	Last instalment		Cumulative	
		Amount	% of Total	Amount	% of Total
A	701 - Zilla Parishad				
1	Salary				
2	Pension				
3	Wages				
4	Roads				
5	Income generating sources				
6	Drainage				
7	E-governance				
8	Parks/ Ponds				
9	Hat /weekly Market				
10	Street light				
11	Data base				
12	Cremation of burial ground				
13	Parks/ Ponds				
14	Water supply /Sanitation				
15	Other Public Core Service				
(a)					
(b)					
(c)					

Name of Mbs/TCs:-----

District :-----

1, 2,3 4 Installment of Year -----

Annexure-II (ULBs)

CONSOLIDATED INFORMATION ON PROJECTED DEVOLUTION AND RELEASE OF FUND THE LOCAL BODIES RECOMMENDED BY FOURTH ASSAM STATE FINANCE COMMISSION FOR ULBs FOR THE 1st /2nd/3rd / 4th INSTALMENT FOR YEAR 20----- AND FOR CUMULATIVE INSTALMENTS RELEASED

Part-A: - General Information

1. Whether elections to ULBs have been held (Yes/No)
2. Devolution of functions/powers, functionaries/personnel and resources/funds to local bodies as envisaged in Schedule XII of the Constitution: (YES/NO)

Part-A: - Detailed break up of allocation of devolution /Releases (Rs. Lakh)

Sl. No.	1st /2nd / 3 rd /4 th Installment of year 20.... *	Cumulative 2011-16					
		Devolution	Date	Total	Devolution	Date	Total
1.	LSGIs devolution received from the State Government under award of State Finance Commission Name of MBs/TCs (i)						
	Total						
2.	Grants implement received from Government of Assam.						
3	Any contribution form LSGIs						
4	Any unspent balance amount						
	Total						

* Please out strike whichever not applicable

Part-B: Break-up of devolution spent by ULBs (Rs. Lakh)

Sl. No.	Particulars	Last installment		Cumulative	
		Amount	% of Total	Amount	% of Total
1	Salary				
2	Roads				
3	Income generating sources				
4	Solid Waste Management				
5	Drainage				
6	E-governance				
7	Bus termination				
8	Strengthening fire services				
9	Parks/ Ponds				
10	Data base				
11	Cremation of burial ground				
12	Electric Bill				
13	Water supply				
14	Other Public Core Service				
(a)					

(b)					
(c)					
	Total				

Heads of Departments

Commissioner & Secretary/ Secretary

Chairperson of MBs/TCs

DDOs of MBs/TCs (for ULBs)

NB: Heads of Department furnish consolidated information to Admn Department statement along with each unit ULBs. The Administration Department move for release of next installment of fund under award of devolution.

FORM LSGH-IV

Annexure -IV

Physical/Financial Progress Report of the PRI & ULB Grants recommended by Fourth Assam State Finance Commission for the Year / Half Yearly ending

Name of LSGIs	District	Grants released / utilised during the Half Yearly				Grants released / utilised during the Year (Cumulative for the year)			Dates of board or standing committee by LSGI held during the year	
		Grants released from GOA to the PRI/ULB		Grants utilised by the Implementing Agency		Grants released from GOA to the LSGI	Grants released by LSGI to Implementing Agency	Grants utilised by Implementing Agency		
		Date	Amount (Rs. Lakh)	Date	Amount (Rs. Lakh)					
[1]	[2]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]

Certified that the grants have been utilised for the purpose it was recommended by the Fourth Finance Commission and no diversion of funds have been made.

Departments Secretary or above
Date with Seal
Phone:

Commissioner Or Director
Heads of Department

Deputy Commissioner /SDOs

E.O / Chairpersons of MB/TC
Chief Executive Officer of ZP
BDO of AP
President & Secretary of GP

FORM LSGI-V

Annexure -V

Physical/Financial Progress Report of the Grants recommended by Fourth Finance Commission for the LSGI for the Year
/ Half Yearly ending

Approved Activities (Separately)	Unit of Activity	Physical/Financial Targets and Achievements						Total Number of Schemes	Status of Working Plan/Management Plan
		Physical Targets and Achievements		Financial Targets		Physical/Financial Targets and Achievements during			
		Physical Targets	Physical Achievements	Financial Targets (Rs. Lakh)	Financial Achievements (Rs. Lakh)	Cumulative Physical Targets	Cumulative Financial Targets (Rs. Lakh)		

Departments Secretary or above
Date with Seal

Commissioner Or Director
Heads of Department

Deputy Commissioner /SDOs

E.O / Chairpersons of MB/TC
Chief Executive Officer of ZP
BDO of AP
President & Secretary of GP